

Instructions for Identity Theft Victims on Requesting Fraudulent Account Information

DATE:

TO:

FROM:

CASE NUMBER:

To complete your dispute of the fraudulent account with credit grantors or utilities, you need to send or fax them a letter of dispute if you have not already done so. You should also send or fax them a copy of the police report. Under California Law, credit grantors and utilities must give you information related to the fraudulent account, including a copy of the application and a record of charges associated with the account. They must generally do this within 10 days. You must also authorize release of documents and information to police. You are required to provide the creditor or utility with identifying information.

To authorize release of the information, please fill out the forms I have provided and send or fax the forms and police report to the following:

Thank you for your cooperation.

Note to Victim: If a creditor refuses to give you the fraudulent account information, please contact the California Office of Privacy Protection by phone at 866-785-9663 or 916-323-0637, by email at privacy@dca.ca.gov, or by mail to Office of Privacy Protection, California Department of Consumer Affairs, 400 R Street, Suite 3080, Sacramento, CA 95814.